

Return Merchandise Form



PLEASE FILL OUT FORM AND SUBMIT TO cs@litelume.com

BUYER INFORMATION

Invoice #: _____ RMA For Submission Date: _____

Company Name: _____

Contact Person: _____

Email: _____ Phone: _____ Fax: _____

Buyer P.O.: _____

MERCHANDISE RETURN INFORMATION

Reason for Return: | Ordered Wrong Product: Sent Wrong Product: No Longer Need Product:

Explanation: _____

RETURNED MERCHANDISE

Quantity	Product Code	Single Unit Price
Total:		

FOR INTERNAL LITELUME USE ONLY

RMA#: _____ All Merchandise Returned: Yes No

If no, explain: _____

Credit Amount: _____

Inspector: _____ Accounting: _____

Merchandise cannot be returned without written factory authorization and RMA reference number. Custom fixtures and special orders are not returnable. Based on the returned merchandise, a 35% restocking fee will be applied. All returned merchandise must be returned within 30 days of purchase and must be in resalable condition. A credit against the invoice will be made only after the returned merchandise is received and inspected by LITE LUME. Credit applies to Buyer's in good financial standing with LITELUME.